



## **BYLAWS OF THE INTERNATIONAL CONGRESSES ON ULTRASONICS**

### Preamble

In order to promote the international exchange and the advancement of the general field of ultrasonics, these Bylaws of the International Congresses on Ultrasonics are hereby promulgated. These Bylaws supersede previous documents titled "*Merging of Ultrasonics International and the World Congress on Ultrasonics*", (Revised version, LB. July 15<sup>th</sup> 2004), and "*The Byelaws [sic] of the World Congresses on Ultrasonics*" (c. 1998 version).

### Article 1: Organization of the Congresses

1.a. The International Congress on Ultrasonics (ICU) will be normally held every second year.

1.b. In order to obtain a truly international geographical distribution of the congress venues, the ICUs will normally be held in Europe every fourth year and outside of Europe every fourth year.

1.c. The Board of the ICU will be the responsible for the organization of the Congress and will select the venue. Representing the Board will be the President of the ICU who will be elected by the members of the Board. S/he will act jointly with the Editor-in-Chief of the international Journal ULTRASONICS.

1.d. The term of the Presidency of the ICU is normally two years, the period between two consecutive congresses.

1.e. The President is responsible for informing the members of the Board of the progress of an upcoming Congress and identifying problems that may require the intervention of the Board.

1.f. The President shall appoint a Local Organizing Committee, composed of scientists and engineers from the geographical region in which the Congress is to be held. The Local Organizing Committee is responsible for (1) obtaining a proper venue that can comfortably accommodate the various meetings and scientific sessions for the Congress, (2) arranging information on housing for participants of the Congress, including low-cost accommodations for students and early-career professionals, (3) generating publicity for the Congress through printed and electronic information, (4) arranging an accompanying persons program, (5) acting as an interface with representatives from the journal ULTRASONICS to generate an abstract book for the papers to be presented, as well as a number of edited, reviewed, and selected manuscripts to be published by the journal ULTRASONICS and (6) other duties as assigned by the President.

1.g. The President and the Editor-in-Chief shall appoint a Scientific Program Committee that shall work closely with the President, the Editor-in-Chief, and the Local Organizing Committee to arrange the scientific program for the Congress. Members of the Scientific Program Committee are responsible for (1) identifying and enlisting experts in various fields of ultrasonics to organize special and/or structured sessions on topics of current interest, (2) identifying and selecting outstanding scientists and engineers to present plenary and keynote papers on emerging topics in ultrasonics, and (3) soliciting participation from the international ultrasonics community to attend the ICU. The ICU Board, as well as all Associate Editors of the international journal ULTRASONICS, will be members of the Scientific Program

Committee, and will assist the local organizing committee in the generation of an Abstract Book as well as selected manuscripts to be published as the Proceedings of the ICU.

1.h. At each ICU, the R.W.B. Stephens Prize for notable young researchers, sponsored by the international journal ULTRASONICS, will be awarded.

## Article 2: The Congress Proceedings

2.a. The President, with the assistance of the Editor-in-Chief, the Local Organizing Committee, the Scientific Program Committee, and the Publications Committee (PC) shall ensure that selected papers presented at the ICU will be published as the Congress Proceedings.

2.b. The publisher of the journal ULTRASONICS shall have the right of first refusal to publish the proceedings of the ICU. If the publisher chooses to publish these proceedings, they shall form an issue of the international journal ULTRASONICS. The oversight of this effort shall be vested in the Publications Committee (PC) which shall be comprised of the Editor-in-Chief of the journal ULTRASONICS and the President of the ICU as permanent members. In addition, a representative from the publisher of the journal ULTRASONICS shall serve as an invited member of this Committee. The permanent members of the Publication Committee shall jointly invite Associate Editors of ULTRASONICS, members of the ICU Board, and other distinguished scientists to act as Guest Editors for the Conference Proceedings. The submitted manuscripts for the Conference Proceedings are to be reviewed in a critical and timely manner so that the papers in the Proceedings shall be topical and of high technical quality. If the publisher of the journal ULTRASONICS declines to publish the proceedings, the Board shall reserve the right to seek other publishers and a representative from the new publisher will be invited to join the PC.

2.c. The President, with the assistance of the Local Organizing Committee and the Scientific Program Committee, shall ensure that an electronic version of a "Book of Abstracts" of an upcoming congress be widely distributed well in advance of the Congress. This "Book of Abstracts" shall not be copyrighted and shall not preclude in any way the rights of the publisher of the journal ULTRASONICS to publish the Congress Proceedings.

2.d. The registration fee for the Congress shall cover a copy of the Proceedings to be sent to each ordinary participant, and the payment for the Proceedings shall be transferred to the publisher of the journal ULTRASONICS by the Local Organizing Committee. The Publisher determines the price per issue, but will give a quotation one year in advance of each ICU.

## Article 3: The Board of the ICU

3.a. The Board shall act as ultimate authority on all matters concerning the ICU.

3.b. The Chair of the Board shall be elected by its members through a secret ballot. Since the Chair shall normally be the President of the preceding Congress, the selection of the President of an upcoming Congress shall also serve, *de facto*, as the selection of an incoming Chair. If circumstances preclude the preceding President from serving as Chair, then the Board will elect a Chair from among the permanent members of the Board.

3.c. The Chair is responsible for the administrative matters of the ICU, shall call regular meetings, act as Chair during these meetings, maintain and distribute minutes of meetings of the Board, act as the point of contact with other scientific organizations, and perform any additional duties assigned by the Board.

3.d. The members of the Board of the ICU are to represent, in as diverse a manner as possible, the national acoustics and ultrasonics societies of the world. The term for service on the Board shall normally be for a period of six years, and serving members may be re-elected for two additional terms.

3.e. The Editor-in-Chief for ULTRASONICS shall be a permanent member of the Board.

3.f. The members of the Board are to act proactively in serving the goals of the ICU, and in this role are to (1) attend Congresses and meetings of the Board on a regular basis, (2) volunteer to host a Congress in their respective countries or to assist in the organization of a congress in a nearby country, and (3) to generally promote the goals and the values of the ICU.

3.g. Nominations for membership on the Board are to originate from the national acoustical and ultrasonics societies of the world. Election to membership on the Board will be by a simple majority of the current serving members of the Board. Only candidates who have achieved international status for their contributions to ultrasonics shall be considered as potential members of the Board.

3.h. New members to the Board shall be added on a regular basis so that the Board will remain active and well-informed on emerging concepts and technologies in ultrasonics.

3.i. The Board shall select, on a regular basis, a few younger scientists and engineers who are in their early career stages and who would serve in apprentice roles. These temporary members act *ex officio* without vote, reflect the emergence of new fields of ultrasonics, and should be drawn whenever possible from underrepresented minorities. They shall serve for a period of two years and could be elevated to full member status on the approval of a majority of the permanent members of the Board. As for regular members of the Board, these temporary members must be approved by the national acoustical societies of the country for which they represent.

3.j. Members of the Board who are inactive for a period of two years may be removed from membership by a vote of two thirds of the full membership of the Board.

3.k. The Board shall meet on a regular basis, normally once a year. It is anticipated that one of these meetings shall coincide with a regularly-scheduled Congress.

#### Article 4: Affiliation

4.a. The ICU shall seek affiliation with the International Commission for Acoustics (ICA), and through the ICA with the International Union for Pure and Applied Physics (IUPAP), and through IUPAP with the International Council of Scientific Unions (ICSU), and thus through these entities affiliation with other international science and engineering bodies.

#### Article 5: Modification

5.a. These Bylaws may be modified by a two thirds affirmative vote of the members of the Board. Suggested changes must be distributed to all members at least one month before the vote is taken. Voting can be done either electronically via email, or by show of hands at a regular meeting of the Board.

#### Article 6: Transition

6.a. The current members of the WCU Steering Committee become the initial members of the ICU Board. They shall all serve *de novo* and are eligible for additional terms on the ICU Board. The current WCU Chairmen and President become the first Chairmen and President of the ICU conference series, respectively.

#### Article 7: Dissolution

7.a. These Bylaws are to be operational for a period of 5 years, and must be renewed by a majority vote of the Board one year before the expiration of each 5-year period.